

The Executive Director  
The World Food Program.  
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Mrs S.H.P Prior.  
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**ATT: The Executive Director – Ms Josette Sheeran**

**RE: Estate of the late Mr Mike Prior (Employee number – 08801553)**

**Dear Ms *Josette Sheeran,***

We are writing this letter in a final request for a copy of the final contract between my late husband, Mr Michael Prior, who passed away on 23 March 2010 whilst on duty in Surkhet / Nepal and the World Food Program. The last contract we have is for the period 04 July 2009 until 03 January 2010. In order to finalise the Estate we urgently request a copy of the signed contract for the period after the 03 January 2010. We have been in communication with Ms Simone Parchment of your legal department and Human resources Department since my Husband's passing trying to get a copy of his last contract with WFP.

We have to date not received any copy or indication of the extended contract. This is our final request for an administrative decision and, should the WFP refuse, we will file an internal appeal.

I sincerely hope the outstanding issue can be dealt with swiftly in order to finalise all administrative decisions regarding my late husband's estate.

We are keenly awaiting your prompt and urgent response.

Kindest Regards

Ms. Sheila H.P. Prior.